

# Children on the Edge

## Code of Conduct for Volunteers

At its very core Children on the Edge aims to create safe places for all children, vulnerable adults, employees and volunteers. Our belief is to ensure dignity and worth is afforded to every human being we come into contact with.

In keeping with our vision and values, Children on the Edge (COTE) is committed to maintaining the highest degree of ethical conduct amongst all its staff and associated personnel.

This code of conduct has been drawn up to clarify what is expected from volunteers whilst volunteering for Children on the Edge (COTE). It demonstrates what is considered to be professional behaviour to help keep everyone safe, and ensure volunteers have a meaningful volunteer experience.

The Code of Conduct sets out the expectations of the organisation and should be treated accordingly.

All COTE volunteers are asked to agree to the code of conduct to show they commit to obey the rules of Children on the Edge.

### **Volunteers have the right:**

- ◇ To be treated with respect, dignity and courtesy at all times
- ◇ To receive an adequate induction, information and training session wherever appropriate to enable you to meet the needs of the role
- ◇ To volunteer in a safe and friendly environment
- ◇ To have the freedom to inform staff of any concerns or opportunities for improvement within the role
- ◇ To have access to communication links relevant to Children on the Edge
- ◇ To be safe in every aspect of volunteering.

### **Volunteers commit to abide by the following:**

- ◇ To fulfil the role or tasks as outlined by the COTE key contact or Operations Manager
- ◇ To follow the organisational policies and procedures that apply to the role or task
- ◇ To give suitable notice to Children on the Edge when not available or unable to attend
- ◇ To show respect and consideration at all times for fellow volunteers and staff, and in line with the culture of the organisation.

### **Public Profile**

Volunteers are expected to commit to the aims and objectives of Children on the Edge while both inside and outside the organisation. Invitations to speak on behalf of, or represent the charity in any public way must be discussed and agreed with the relevant member of COTE staff.